



March 17, 2020

COVID-19 UPDATE

NEW CLEANING MEASURES AND REMINDER RE PERSONAL HYGIENE

It goes without saying that the building administration shares your concern with respect to the spread of the coronavirus in these anxious times. The health of our tenants, and indeed of our staff, remains our top priority.

We are sparing no effort or expense in trying to obtain hand sanitizers for the building. As you can well appreciate, however, and as you all know from frequent news reports, they are in very short supply. Rest assured that as soon as they are available to us, they will be installed.

In the meantime, and for everyone's protection, we are increasing the frequency of cleaning of all common area surfaces throughout the building. Effective immediately, all such surfaces will be wiped down three (3) times per day. These will include:

- The doorknobs, door handles, and push bars to all building entry and exit doors and to all staircases
- All buzzers and keypads
- All elevator panels and push buttons
- All exterior and interior railings
- The handles to all trash disposal chutes
- The surfaces of all mailboxes

We of course are still relying upon all of you to do your part as well. Good personal hygiene practices remain the best defence against the transmission of the virus from person to person. Therefore, for everyone's sake, please observe the following simple rules:

1. Wash your hands frequently. Soap and water remain far more effective as against the virus than any hand sanitizer. Lather for a minimum 20 seconds, and make sure to soap your fingernails, in between your fingers, and at the back of your hands. Dry you hands well afterwards, as viruses are far more likely to attach themselves to wet skin.
2. Do not shake hands or engage in any other physical contact (e.g., hugging or kissing on the cheek) when greeting people. A simple nod of the head or wave of the hand is suggested.
3. Sneeze and/or cough onto your sleeve or into the bend of your arm only.
4. Engage in “Social Distancing”. Avoid crowded areas and maintain a distance of 3 feet or more between yourself and others in public. Whenever possible, limit personal errands to necessities of life (grocery, pharmacy, etc.) and to helping loved ones and the more vulnerable persons in our community.

Above all, please remember that common sense and compassion are the best tools to promote physical and emotional well being.

Thank you all for your understanding, and for your cooperation.

Management